

DATE: 5/05/2006

INVITATION TO BID  
THIS IS NOT AN ORDER

BID NO.: 50-00079438

**JEFFERSON PARISH**  
PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

Page: 1

VENDOR:

BUYER: LHefti

**BIDS WILL BE RECEIVED IN THE PURCHASING DEPARTMENT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETN, LA 70053 UNTIL 2:00 PM, 6/01/2006 AND PUBLICLY OPENED UPON COMPLETION OF ADMINISTRATIVE TASKS.**

**LATE BIDS WILL NOT BE ACCEPTED**

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES DISQUALIFY BID.**

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

**THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS**

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. THIS BID PACKAGE MUST BE RETURNED IN ITS ENTIRETY.

Questions on this bid are to be faxed to (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH will accept one bid only from each vendor. Items bid must meet or exceed specifications.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection.

If the bid exceeds \$20,000.00 and the bidder is an agency, corporation, partnership, or other legal entity, the president, vice-president, secretary/treasurer, or an authorized agent, shall sign the proposal, and satisfactory evidence of the authority of the person signing for the agency, corporation, partnership, or other legal entity shall be attached to the proposal.

**AWARD OF CONTRACT:** JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE.

Preference is hereby given to materials, supplies and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA-R.S.38:2251-2261"

**USE OF BRAND NAMES AND STOCK NUMBERS:** Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

**PRICES:** All prices shall be quoted in the unit of measure specified, and unless otherwise specified, shall be exclusive of State and Parish taxes. As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department.

**CANCELLATION OF CONTRACT:** JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

**Visit our website at [WWW.JEFFPARISH.NET/BIDS](http://WWW.JEFFPARISH.NET/BIDS)**

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

JEFFERSON PARISH requires a firm price. Quoted price will remain firm until \_\_\_\_\_

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations.

New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A117.1-1961).

**RESPONSE TO INVITATION:** If your company is unable to bid on this request, please state your reason on bid form, and return to this office before bid opening date. Failure to do so may result in the removal of your company from all future bids.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 95466, dated January 23, 2002. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053.

**POSTING OF BIDS:** Non-Advertised bids will be posted on bulletin board outside of Suite 4400, Jefferson Parish General Government Building, Gretna, LA, for a period of Five (5) working days after opening date.

Advertised bids will be tabulated and a copy forwarded to each responsive bidder.

**ADDITIONAL REQUIREMENTS FOR THIS BID**

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE  
CORRESPONDING INSTRUCTIONS BELOW.

12,13,14,15

1. All bidders are invited to attend the pre-bid conference. Failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. This conference is held to allow questions to be answered and inspect the site with owner's representative, etc. Failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification (with no additional cost to the owner).
2. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project.
3. A Louisiana state contractor's license may be required in accordance with LSA-R.S. 37:2150 et seq.
4. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

5. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

6. All awards in excess of \$5,000.00 for the construction, alteration, or repair of any public works will be reduced to a formal contract which shall be recorded at the contractor's expense. A price list of recordation costs may be obtained from the Clerk of Court and Ex-officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 reduced to formal contract will require a performance bond.

7. A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. Performance bond shall be supplied at the signing of the contract.

8. Please indicate if you have insurance: YES \_\_\_\_\_ NO \_\_\_\_\_  
Successful bidder will be required to furnish proof of insurance to this office.  
Successful bidder will be required to furnish Federal I.D. Number.

9. Minimum insurance requirements for this bid are as indicated on the attached sheet.

10. Each bid must be accompanied by a cashier's check, certified check, money order, or surety bid bond in the amount of 5% of the bid.

11. Affidavit required to be submitted with bids on all solicitations for construction, alteration or demolition of public building or project. (LSA-R.S. 38:2224)

12. This is a requirements contract to be provided on an as needed basis.

13. Indicate if price will hold firm for 2 year(s) from date of contract or blanket purchase order:  
YES \_\_\_\_\_ NO \_\_\_\_\_

If price is not firm, escalation must be clearly defined below as to maximum % increase anticipated and if bid is accepted, any increase thereafter must be supported in writing to the JEFFERSON PARISH Purchasing Department.

QUOTED PRICE WILL REMAIN FIRM UNTIL DATE: \_\_\_\_\_

WITH MAXIMUM ESCALATION PERCENTAGE OF: \_\_\_\_\_

FROM DATE OF: \_\_\_\_\_ TO DATE OF: \_\_\_\_\_

but in no event to exceed the change in the United State Bureau or Labor Statistics Consumer Price Index and/or Wholesale Price Index during the contract period. See LSA-R.S. 38:2212 A (2).

In the event that the successful bidder cannot furnish a specific item or material and labor in the required time, JEFFERSON PARISH may purchase on an emergency basis from the next lowest bidder, or available source, until such time as the successful bidder has notified the PARISH in writing that his stock or labor capability has been replenished. The difference in price will be charged against the successful bidder of this contract, and evidence of purchases and price will be provided.

14. Vendor will be required to submit to the chief buyer of the JEFFERSON PARISH Purchasing Department a quarterly usage report by item of all items listed on this proposal.

15. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be disqualified if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.

## INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES \_\_\_\_\_

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK \_\_\_\_\_

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) \_\_\_\_\_

<b>*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***</b>	
FIRM NAME:	
SIGNATURE: (Must be signed here)	TITLE:
PRINT OR TYPE NAME:	
ADDRESS:	
CITY, STATE:	ZIP:
TELEPHONE: (    )	FAX: (    )
EMAIL ADDRESS:	

TOTAL PRICE OF ALL BID ITEMS: \$ \_\_\_\_\_

**THIS BID MUST BE SIGNED BY AN AUTHORIZED REPRESENTATIVE OF THE COMPANY/FIRM FOR BID TO BE VALID. BID PACKAGE, INCLUDING INSTRUCTIONS AND SPECIFICATIONS, MUST BE RETURNED IN ITS ENTIRETY FOR BID TO BE VALID. SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.**

**NOTE: All bids should be returned with the bid number and bid opening date indicated on the outside of the envelope submitted to the Purchasing Department.**

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00079438

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS									
1	145	ON	<p><b>TWO YEAR CONTRACT FOR "T" SHIRTS FOR ALL DEPTS.&amp; VARIOUS RECREATION PROGRAMS WITH SELECTED LOGOS</b></p> <p><b>00010 Group "A" - "T" Shirts</b> Size: Adult XXX-Large Short Sleeve</p> <p>Minimum Order - 6 (1/2 dozen)</p> <p>Deliveries will have to be made to various Parish departments - East Bank and West Bank.</p> <p>Imprint on all shirts must be silk screened with selected logos of various colors for use in particular programs or departments</p> <p>Silk screen will vary in size depending on size and type of "T" shirts. The smaller the "T" shirt the smaller the silk screen of the shirt</p> <p>All artwork and screens are to be quoted as a separate price based on number of colors</p> <p>No SECONDS will be accepted - ONLY first quality shirts</p> <p>Artwork will be provided to vendor upon ordering of shirts for the particular program involved.</p> <p>Examples of programs involved would be Day Camp, Handicapped Day Camp, Track teams, adult leagues, maintenance staff.</p> <p>All bids quoted based on the size of the various shirts</p> <p>Delivery Time: 2 to 3 weeks</p> <p><b>GENERAL SPECIFICATIONS FOR "T" SHIRTS</b> Fruit of the Loom - BEST "T" Shirt 50% polyester, 50% cotton Short sleeves/Long sleeves Weaved blend botton crew neck</p> <p>Available in the following colors:</p> <table><tr><td>Red</td><td>Royal Blue</td><td>Ash</td></tr><tr><td>Gold</td><td>Light Blue</td><td>Purple</td></tr><tr><td>Orange</td><td>Yellow</td><td>Kelly Green</td></tr></table>	Red	Royal Blue	Ash	Gold	Light Blue	Purple	Orange	Yellow	Kelly Green		
				Red	Royal Blue	Ash								
Gold	Light Blue	Purple												
Orange	Yellow	Kelly Green												

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00079438

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			Black Navy Blue Maroon White Forest Green Cardinal Red  Other seasonal colors available may be ordered.  These specifications are applicable to all other "T" shirts within this bid.		
2	59	ON	00012 Group "A" "T" Shirt Size: Adult XXXXL  Special Order Not all colors available Color varies with size increase		
3	53	ON	00014 Group "A" "T" Shirt Size: XXXXXL  Special Order Not all colors available Color varies with size increase		
4	477	ON	00020 Group "A" "T" Shirt Size: Adult XX-Large  Short Sleeve		
5	860	ON	00030 Group "A" "T" Shirt Size: Adult X-Large  Short Sleeve		
6	776	ON	00040 Group "A" "T" Shirt Size: Adult Large  Short Sleeve		
7	637	ON	00050 Group "A" "T" Shirt Size: Adult Medium  Short Sleeve		
8	545	ON	00060 Group "A" "T" Shirt Size: Adult Small  Short Sleeve		
9	555	ON	00070 Group "A" "T" Shirt Size: Children Large		

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00079438

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
10	534	ON	Short Sleeve  00080 Group "A" "T" Shirt Size: Children Medium  Short Sleeve		
11	332	ON	00090 Group "A" "T" Shirt Size: Children Small  Short Sleeve		
12	22	ON	00130 Group "B" - Henley "T" Shirt - Size: Adult XX-Large  Augusta Henley "T" Shirt Henley neck with two (2) button placket Short Sleeves 50% polyester, 50% cotton Left chest silk screen imprint  Colors: Light Blue Silver Gray Red Dark Green and, White, Ash, Maroon, Royal Navy Other seasonal colors may be ordered on this contract with the understanding they may not be available the next year.  These specifications are applicable to all Henley "T" shirts on this bid.		
13	29	ON	00140 Group "B" - Henley "T" Shirt - Size: Adult X-Large  Imprint - left chest		
14	6	ON	00150 Group "B" - Henley "T" Shirt - Size: Adult Large  Imprint - left chest		
15	6	ON	00160 Group "B" - Henley "T" Shirt - Size: Adult Medium  Imprint - left chest		
16	6	ON	00170 Group "B" - Henley "T" Shirt - Size: Adult Small  Imprint - left chest		
17	45	ON	00180 Group "C" - Coach's Shirt Size: XXX-Large		

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00079438

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			<p>NO POCKET</p> <p>Hartwell Coach's Shirt #100 50% polyester, 50% cotton Three (3) button placket Knit collar set SHORT SLEEVES Vented sides NO POCKET</p> <p>Colors: Red      Jade      White Royal Blue   Gold      Black Green      Light Blue      Hunter Navy Blue   Orange      Purple Maroon      Ash</p> <p>These specifications apply to all Coach's Shirts with no pocket.</p>		
18	69	ON	00190 Group "C" - Coach's Shirt Size: Adult XXXX-Large		
19	10	ON	00200 Group "C" - Coach's Shirt Size: XXXXX-Large		
20	173	ON	00210 Group "C" - Coach's Shirt Size: Adult XX-Large		
21	353	ON	00220 Group "C" - Coach's Shirt Size: Adult X-Large		
22	166	ON	00230 Group "C" - Coach's Shirt Size: Adult Large		
23	80	ON	00240 Group "C" - Coach's Shirt Size: Adult Medium		
24	46	ON	00250 Group "C" - Coach's Shirt Size: Adult Small		
25	25	ON	00260 Group "D" - "T" Shirt Size: Adult XX-Large		



## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00079438

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
26	40	ON	Long Sleeve		
			00270 Group "D" - "T" Shirt Size: Adult X-Large		
27	66	ON	Long Sleeve		
			00280 Group "D" - "T" Shirt Size: Adult Large		
28	13	ON	Long Sleeve		
			00290 Group "D" - "T" Shirt Size: Adult Medium		
29	395	ON	Long Sleeve		
			00340 Group "E" - Heavy Weight Pocket "T" Shirt  Size: XXX-Large  Heavy Weight Pocket "T" Shirt Jerzees - Adult Heavy Weight Pocket "T" shirt - #390MP 50% polyester, 50% cotton COLOR: ROYAL BLUE Available Colors Short Sleeves Weaved Blend cotton crew neck  These specifications are applicable to all heavy weight "T" shirts within this bid.		
30	718	ON	00350 Group "E" - Heavy Weight Pocket "T" Shirt		
			Size: Adult XX-Large		
31	1104	ON	00360 Group "E" - Heavy Weight Pocket "T" Shirt		
			Size: Adult X-Large		
32	720	ON	00370 Group "E" - Heavy Weight Pocket "T" Shirt		
			Size: Adult Large		
33	260	ON	00380 Group "E" - Heavy Weight Pocket "T"Shirt		

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00079438

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
34	29	ON	Size: Adult Medium		
			00390 Group "E" - Heavy Weight Pocket "T" Shirt		
35	29	ON	Size: Adult Small		
			00392 Group "E" - Heavy Weight Pocket "T" Shirt		
36	37	ON	Size: Adult 4XL		
			00394 Group "E" - Heavy Weight Pocket "T" Shirt		
37	25	ON	Size: Adult 5XL		
			00410 Group "G" - Coach's Shirt WITH POCKET		
38	43	EA	Size: Adult Small		
			General Specifications: Hartwell Coach's Shirt #400 50% polyester/50% cotton Three (3) button placket Knit collar set Short Sleeves Vented sides		
39	33	EA	Colors: Red      Royal      Black Orange      Jade      Tan Hunter Green      Lgt. Blue      White Silver Gray      Maroon      Navy		
			These specifications apply to all Coach's Shirts with pocket		
40	165	ON	00415 Group "G" - Coach's Shirt with Pocket		
			Size: Adult 4X		
41	273	ON	00418 Group "G" - Coach's Shirt with Pocket		
			Size: 5X		
40	165	ON	00420 Group "G" - Coach's Shirt With Pocket		
			Size: Adult XXX-Large		
41	273	ON	00430 Group "G" - Coach's Shirt With Pocket		

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00079438

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
42	543	ON	Size: Adult XX-Large  00440 Group "G" - Coach's Shirt with pocket		
43	363	ON	Size: Adult X-Large  00450 Group "G" - Coach's Shirt with pocket		
44	242	ON	Size: Adult Large  00460 Group "G" - Coach's Shirt with pocket		
45	1314	EA	Size: Adult Medium  00570 Group "J" - Youngan #8659H Golf style caps (Poplin)  (40 dozen)  Screen to be with various departmental logos in Jefferson Parish Cap is one piece front panel sewn in mesh stay, braided visor cord. Matching sweatband covered button 6 rows visor stitching Matching undervisor Cap should be available in all colors to include: Blue, Red, White, Gray, etc  includes 1 color print		
46	358	EA	00580 Group "J" - Summer baseball cap with color combinations  Adjustable one piece foam front panel with mesh backing to include screen of requesting departmental logo Colors: All available colors to include White/Royal Blue White/Orange White/Navy, etc.  (4 dozen) includes 1-color print		
47	802	EA	00590 Group "J" - Summer baseball cap Adjustable one piece foam front panel		

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00079438

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			<p>with mesh backing to include screen of requesting departmental logo. Colors: All available colors to include: Royal Blue, Navy, Brown, Orange</p> <p>(4 dozen)</p> <p>includes 1-color print</p>		
48	400	ON	<p>00600 Group "K" - Silk Screening 1 - Logo</p> <p>1 - Location 1 - Color</p>		
49	2766	ON	<p>00620 Group "K" - Silk Screening 1 - Logo</p> <p>1 - Location 2/3 - Colors</p>		
50	1901	ON	<p>00630 Group "K" - Silk Screening 1 - Logo</p> <p>1 - Location 4 Colors</p>		
51	989	ON	<p>00640 Group "K" - Silk Screening Cost per additional location of logo</p> <p>1 color</p>		
52	25	ON	<p>00650 Group "K" - Silk Screening Cost per additional location of logo</p> <p>2/3 Colors</p>		
53	28	ON	<p>00660 Group "K" - Silk Screening Cost per additional location of logo</p> <p>4 colors</p>		
54	42	ON	<p>00670 Group "K" - Silk Screening Single digit 6" number</p> <p>One Location</p>		
55	12	ON	<p>00680 Group "K" - Silk Screening Single digit 6" number</p> <p>2 locations</p>		
56	114	ON	<p>00690 Group "K" - Silk Screening Double digit 6" number</p>		

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00079438

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
57	12	ON	One location		
			00700 Group "K" - Silk Screening Double digit 6" number		
58	12	ON	Two locations		
			00710 Group "K" - Silk Screening Single digit 8" number		
59	12	ON	One location		
			00720 Group "K" - Silk Screening Single digit 8" number		
60	11	ON	Two locations		
			00730 Group "K" - Silk Screening Double digit number 8"		
61	9	ON	One location		
			00740 Group "K" - Silk Screening Double digit number 8" Two locations		

**CORPORATE RESOLUTION**

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
\_\_\_\_\_  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF \_\_\_\_\_  
INCORPORATED, DULY NOTICED AND HELD ON \_\_\_\_\_,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED. THAT \_\_\_\_\_, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE AND RECEIPT THEREFOR ALL  
PURCHASE ORDERS AND NOTICES ISSUED PURSUANT TO THE PROVISIONS OF  
ANY SUCH BID OR CONTRACT, THIS CORPORATION HEREBY RATIFYING,  
APPROVING, CONFIRMING, AND ACCEPTING EACH AND EVERY SUCH ACT  
PERFORMED BY SAID AGENT AND ATTORNEY-IN-FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE  
ABOVE DATED MEETING OF THE BOARD  
OF DIRECTORS OF SAID CORPORATION,  
AND THE SAME HAS NOT BEEN  
REVOKED OR RESCINDED.

\_\_\_\_\_  
**SECRETARY-TREASURER**

\_\_\_\_\_  
**DATE**